

2025 NFMC White River Forest FOIP Program

Date of issue: January 15, 2025

Nawiinginiima Forest Management Corporation (NFMC) is seeking proposals for the completion of Forest Operations Information Program (FOIP) inspections on the White River Forest during the 2025 field season.

The scope of work includes:

- Completing field inspections and submitting FOIP reports for:
 - 46 harvest blocks
 - Note: Some harvest blocks are divided between multiple Compliance Reporting Areas (CRAs); the contractor must submit different FOIP reports for each section of a block that is within a different CRA. In total, contractor will need to submit 56 FOIP reports for the 46 harvest blocks.
 - 45 water crossings, including:
 - 38 culvert installations
 - 1 culvert removal
 - 5 snow crossings
 - 1 temporary bridge removal
- Completing field checks of 33 Forestry Aggregate Pits, and submitting FOIP reports for any operational issues, including:
 - 32 active aggregate pits
 - 1 rehabilitated aggregate pit

Please see the attached materials for a detailed list of the harvest blocks, water crossings, and forestry aggregate pits that are part of this program (Schedule A); an index map showing their locations; and detailed maps of each site.

Work must be fully completed (i.e., all reports submitted to the FOIP system) by **November 30, 2025**.

Contractors may submit a bid for the entire program, or for a subset of the program deliverables; however, preference will be given to bids that cover the entire program. Please see page 3 for a breakdown of the scoring matrix.

Program considerations

- **The Contractor must provide NFMC with proof of valid FOIP certification**
- The Contractor will provide all equipment, tools, and labour to complete the program.

- NFMC will provide technical and administrative support and supervision to ensure compliance with required legislation.
- The Contractor will carry out all work in accordance with the requirements of the Occupational Health and Safety Act (OH&S Act), the Regulations for Industrial Establishments (RIE), and any other applicable Regulations or Acts.
- The Contractor will ensure all workers are fully trained under the OH&S Act for work tasks they may perform. Training required may include Forestry Common Core, First-Aid, WHIMS, and Working at Heights.

Proposal Requirements

A proposal for this program should describe the following:

1. Which program deliverables are included in the proposal
2. The contractor's approach to Health and Safety, including either a commitment to follow NFMC's Health and Safety policy, or a description of their own Health and Safety policy
3. How the contractor plans to complete the program, including a proposed work plan, and details about what equipment and techniques they will use
4. The contractor's qualifications to complete the program, including information about similar work the contractor has completed in the past
 - a. The contractor **must include proof of valid FOIP certification** in order to be considered for this program
 - b. The contractor may include contact information for up to two references, but this is not mandatory
5. The contractor's proposed time frames during which they will complete the program, including information about any factors that might alter or affect those time frames
6. Any local or Indigenous economic development opportunities and benefits that may be provided by the contractor's plan of work
7. The price that the Contractor will charge for the work
 - a. All costs associated with this job must be included in the bid price
 - b. Harmonized Sales Tax (HST), if applicable, should be included as a separate line item
 - c. The bid price submitted will be considered final**
 - d. Please include the attached pricing form, or a similar form, with your proposal

Proposals will be evaluated according to the following scoring matrix:

Overall clarity, organization, and thoroughness of proposal	5pts
Labour: Health and Safety	5pts
Business Responsiveness: Ability to meet required timeframes	5pts
Demonstrated experience and related knowledge	5pts
Local Knowledge: Demonstrated understanding of the services required and well-planned methodology for providing the services	5pts
Local Benefit: Local community contractors	5pts
Local Benefit: Local First Nations contractors	5pts
Proposal includes all program deliverables	5pts
Costs	60pts

This request and any supplier proposals do not constitute a commitment by NFMC to procure the services described herein or the commitment of any service provider to supply the services described herein. NFMC shall not be liable for any expenses incurred, including the expenses associated with the cost of preparing responses to this request by any supplier. NFMC reserves the right to select one or more service providers for this engagement. NFMC makes no guarantee of the value or volume of work to be assigned to the successful supplier(s).

Proposals must be emailed to joshua.dejong@nfmcforestry.ca and are to be received no later than **Friday, March 7th, 2025 at 5:00 pm**. Late submissions will not be accepted. If you have any questions or would like more information on this project, please contact one of the NFMC representatives at the information provided below.

Joshua DeJong
Nawiinginiima Forest Management Corporation (NFMC)
NFMC office: 807-229-8118 ext. 20
Email: joshua.dejong@nfmcforestry.ca

Madison Ulitsky
Nawiinginiima Forest Management Corporation (NFMC)
NFMC office: 807-229-8118 ext. 17
Email: madison.ulitsky@nfmcforestry.ca

Thank you for your interest in this opportunity.

2025 NFMC White River Forest FOIP Program Pricing Form

Contractor name: _____

Telephone: _____

Mailing address: _____

Cost for 2025 NFMC White River Forest FOIP Program	\$ _____.
HST (if applicable)	\$ _____.
Total bid price	\$ _____.

- The Contractor will carry out all work in accordance with the requirements of the Occupational Health and Safety Act (OH&S Act), the Regulations for Industrial Establishments (RIE), and any other applicable Regulations or Acts.
- The Contractor will ensure all workers are fully trained under the OH&S Act for work tasks they may perform. Training required may include Forestry Common Core, First-Aid, WHIMS, and Working at Heights.

Authorized Contractor signature: _____

Date: _____

**NOTE: The pricing form or similar information must be included with the contractor's proposal.*