

## 2024 Pic and White River Forest Tree Plant Program

The Nawiingnokiima Forest Management Corporation (NFMC) is currently seeking proposals for the planting of approximately 2.6 million tree seedlings for the Pic Forest and/or 710 thousand for the White River Forest as outlined below.

Forest Unit	Seed Zone(s)	Approximate Volume	Area (Approx. ha)	Estimated MSIP (ha)
Pic Forest	16, 17, 21	2,655,000	1800	800
White River Forest	21	710,000	800	0

NFMC encourages contractors to bid for their preferred option, however NFMC reserves the right to compartmentalize the program based on bids received. **Please include any information regarding applicable volume discounts in your bid proposal.** The attached “Schedule A” will form part of the contractual agreement entered with the successful supplier(s). Most of the tree plant program areas have been identified; the remaining areas will be agreed upon by the NFMC and the successful supplier(s) prior to the commencement of the program. All proposals should include efforts to hire members of our local and First Nations communities.

Please submit the bid price in dollars/thousand trees (\$/1,000 trees) for seedlings to be planted using the summary table above. Proposals should include consideration of the following:

- A minimum of one dedicated Quality Assessor (1 plot/ha)
- A minimum of one tree deliverer responsible for all delivery duties (from storage unit to the block)
- Some areas selected for plant may require the use of all terrain vehicles
- Some areas selected for plant may require the use of specialized machinery to deliver / access planting areas (Track Machines / Argos / Forwarders / etc.)
- All costs associated with this contract contained in your proposal

As a separate item, the cost of supplying a refrigerated unit must be included in the proposal.

A proposal must include:

- A description of all equipment and services required to fully complete the program;
- Information on start and end dates, number of planters, planter rates per tree, planter to crew boss ratios, infrastructure to support planters, daily proposed production, planting schedule, as well as any other relevant information
- A description of any local community and/or local First Nations opportunities and benefits that may be provided in the delivery of services
- A description of the supplier’s ability to meet the required timeframes and/or area;
- A description of the warranties and support to be provided with the services including warranty periods
- A thorough description of the tree plant quality assurance and implementation strategy
- A thorough description of the health and safety assurance and implementation strategy
- Names and contact numbers for three clients for whom similar services have been provided in the past five years
- The cost including all applicable duties and taxes to provide services, broken down as follows

- Cost of the Service (Canadian funds) as a price/1000 tree
  - May include refill rates
  - May include direct and prep rates
  - May include walk-in rates
- Hourly rates (Canadian Funds)
- Rates associated with specialized equipment use (hourly/day/etc.)
- Rental cost for a refrigeration unit
- Harmonized Sales Tax (HST), if applicable, as a separate item
- **Your bid price will be considered final**

### NFMC Evaluation Matrix

Proposals received from service providers will be evaluated against the following criteria which have the weighted point indicated below:

- 5pts → Business Responsiveness: Demonstrated ability to meet required timeframes
- 5pts → Proposal completeness, overall organization, and clarity
- 10pts → Labour: Health and Safety program information and implementation strategy
- 10pts → Local Knowledge: Understanding of the service, and logistics for providing the services
- 10pts → Tree plant quality assurance and implementation strategy
- 5pts → Demonstrated related knowledge and experience of the supplier
- 15pts → Local Benefit: Description of local and First Nations involvement and opportunities
- 40pts → Costs

The NFMC will evaluate proposals in two stages. Stage one will consist of the NFMC scoring each proposal on the basis of non-cost(s) criteria described above. Stage two will consist of the NFMC scoring the cost(s) quoted by each service provider based on a relative cost formula using the cost(s) submitted by the supplier in its submission. Each service provider will receive a percentage of the total possible points allocated to cost(s) by dividing that supplier's cost(s) for the non-consulting services with the lowest cost submitted. The scores from stages one and two will be added at the conclusion of evaluation.

This request and any supplier proposals do not constitute a commitment by the NFMC to procure the services described herein or the commitment of any service provider to supply the services described herein. The NFMC shall not be liable for any expenses incurred, including the expenses associated with the cost of preparing responses to this request by any supplier. The NFMC reserves the right to select one or more service providers for this engagement. The NFMC makes no guarantee of the value or volume of work to be assigned to the successful supplier(s).

Proposals must be emailed to [scott.seaman@nfmforestry.ca](mailto:scott.seaman@nfmforestry.ca) and are to be received no later than **December 1st, 2023 at 4:00 pm**. Late submissions will not be accepted. If you have any questions or would like more information on this program, please contact the NFMC representative at the information provided below.

**Scott Seaman**  
Silviculture Supervisor  
(807) 228 2357

Thank you for your interest in this opportunity.