

November 10, 2015

To: Selected Forest Management Planning/GIS Consultants

RE: RFP Opportunity for GIS and Wood Supply Modelling Support

The Nawiinginiima Forest Management Corporation (NFMC) is in the process of amalgamating the Big Pic and Pic River Forests. As part of this process the NFMC is seeking the services of a GIS firm to assist the NFMC's GIS staff in data management with a new forest resource inventory.

The Consultant will be expected to provide advice and assistance on a variety of topics including but not limited to:

1. GIS Data management for a two year contingency plan on the Big Pic and Pic River Forest (2017-2019)
2. GIS data management for the amalgamated Forest Management Plan (2019-2029, including:
 - a. Correction to the new inventory to create an accurate planning inventory
 - b. Assistance in creating a base model for the FMP
 - c. Assistance in SFMM wood supply modeling
 - d. Assistance in all data management and map services required for a FMP

The NFMC proposes a contract from December 2015 to approximately March 2019, whereby the successful firm will provide monthly GIS training and support to the NFMC at an hourly rate as required by the NFMC.

Please submit bids in dollars(\$)/hour using the summary sheet provided on or before **November 30, 2015**. All bid proposals should include company information, management team names, a description of the qualifications of the individual(s) who will perform the services, references, and a rough estimate of the time required to complete the project(s). Except for travel and meals, any and all costs associated with this contract contained in your proposal must be included in your bid price. Your bid price per hour will be considered final. Opportunity to amend your bid price at a later date to include any unplanned costs will not be permitted.

Travel and meals associated with this engagement will be reimbursed in addition to your bid price based on reasonable expenses and copies of receipts. The NFMC reserves the right to pre-approve reimbursable travel for purposes of this engagement.

Bids will be evaluated based on price and the NFMC's assessment of the consultant's ability to provide the necessary advice on a timely basis considering company information, qualifications and references. Preference will be given to local community and/or First Nation consultants who demonstrate the necessary qualifications to provide the required advice.

This request and any consultant submissions do not constitute a commitment by the NFMC to procure the services described herein or the commitment of any supplier to supply the services described herein. The NFMC shall not be liable for any expenses incurred, including the expenses associated with the cost of preparing responses to this request by any supplier.

The NFMC reserves the right to select one or more consultants for this engagement. The NFMC makes no guarantee of the value or volume of work to be assigned to the successful consultant(s).

Any and all products produced by the consultant for the purpose of this agreement will remain the property of the NFMC.

If you have any questions regarding the proposal, please contact Steve Bros, NFMC Operations Manager, at steve.bros@nfmforestry.ca. Please submit your proposal to Carmelo Notarbartolo, NFMC General Manager, via email at carmelo.notarbartolo@nfmforestry.ca.

Thank you,



Carmelo Notarbartolo
General Manager,
Nawiinginiima Forest Management Corporation
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Email: carmelo.notarbartolo@nfmforestry.ca

Encl. Bid submission form

**Nawiinginokiima Forest Management Corporation
GIS AND WOOD SUPPLY MODELLING SUPPORT**

BID SUMMARY

Bids are required to be in a \$/hour format. Please sign and return this sheet with bid package submissions.

- Provision of Advice and Assistance with 2015 GIS and Wood Supply Modelling

\$ _____/hour

Consultant: _____
(please print)

Consultant Signature: _____ Date: _____